



Report to: Audit & Governance Committee Meeting - 27 July 2022

Director Lead: Sanjiv Kohli, Deputy Chief Executive/Director of Resources (S151 Officer)

Lead Officer: Nick Wilson, Business Manager – Financial Services
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Report Summary	
Report Title	Committee Member Training
Purpose of Report	To propose a training programme for members of the Committee
Recommendations	Members note the training programme suggested.
Reason for Recommendation	To provide Members with details of the upcoming training sessions for Committee members during 2022/23

1.0 Background

- 1.1 At its meeting on 28 July 2021 the Audit and Accounts Committee approved the training programme for the 2021/22 financial year. This report sets out the proposed training plan for the 2022/23 financial year.

2.0 Training Programme

- 2.1 The table below shows the sessions that are to be put in place in order to ensure that members of the Committee receive a broad understanding of the their roles and responsibilities as Committee members together with assistance for some of the more technical reports that are brought to the Committee, such as the end of year financial statements and the Treasury Management Strategy (and associated documents).

Session Title	Proposed Date	Description
End of Year Statement of Accounts	27 th June 2022	To gain an understanding of the financial statements, notes to the accounts in order to be able to

		objectively challenge the information in the accounts
Governance, Risk Management, Financial Management and Code of Conduct	September 2022 (date to be confirmed)	The session will take members through the statutory role of the committee and a high level overview of its remit in relation to risk, financial management, and the Code of Conduct
Treasury Management	30 th November 2022	The session will give members an understanding of their roles and responsibilities in respect of Treasury Management, the reports they should expect to receive and the focus areas for challenge

2.2 Additionally to the sessions in the table above, the Council subscribed to CIPFAs Better Governance Forum which as part of this subscription offers training courses for officers and members on various topics in relation to governance. The subscription offered 12 pre-paid places which can be utilised. It is proposed to utilise a number of these pre-paid places for new members of the Committee on “*Introduction to the knowledge and skills of the Audit Committee*”. There is one other session currently available to book “*Introduction to Internal Audit*” with more sessions to be announced later in the year. Once these sessions have been announced, the Business Manager – Financial Services will liaise with the Chair of the Committee and allocate places accordingly.

3.0 Implications

None.

Background Papers and Published Documents

None.